

Foundation Year (M0)

Courses with Skills to be Acquired



Category: Management

Course Code	Course Title	Coefficient	E.C.T.S.	No Of Hours	Skills to be Acquired
MGT001	General Business For Hospitality Management	4	7.5	60	<ol style="list-style-type: none"> 1. Understand the global landscape of the hospitality industry, including key players, trends, and market dynamics. 2. Develop leadership qualities to manage teams effectively in a hospitality setting. 3. Cultivate the ability to identify problems and develop effective solutions quickly and efficiently. 4. Cultivate the ability to critically assess the impact of emerging issues on the hospitality industry. 5. Develop skills in preparing and managing budgets for hospitality operations. 6. Learn best practices for attracting and selecting the right talent for hospitality roles.
MGT002	Fundamental Digital Skills For Hospitality	4	7.5	60	<ol style="list-style-type: none"> 1. Understand how operating systems (e.g., Windows) manage hardware and software resources. 2. Apply strategies and techniques for creating a safe workplace and keeping computer well protected from threats. 3. Use word for formatting and proofing text, saving and sharing documents, modifying line and paragraph spacing, utilizing wide range of tools for enriching documents with tables, columns, pictures and shapes. 4. Use Excel for storing, organizing and getting meaning out of vast amounts of data. Using wide range of tools such as charts, formulas and calculations. 5. Use PowerPoint for creating presentations using wide range of tools for designing themes and background styles, adding pictures and clip art, modifying charts and lists. 6. Use access for entering, managing, and searching through large amounts of data and getting the basics of database objects and functions. 7. Utilize the internet and online resources for research and information gathering. 8. Use productivity applications to organize and manage tasks and projects. 9. Develop critical thinking and troubleshooting skills to solve common computer issues.
MGT003	Fundamental Mathematics For Hospitality Management	4	7.5	60	<ol style="list-style-type: none"> 1. Build and analyze models related to cost, revenue, profit, demand, and supply to make informed decisions. 2. Use mathematical techniques to find optimal solutions for complex hospitality scenarios involving multiple variables. 3. Calculate measures of central tendency (mean, median, mode) and dispersion (range, variance, standard deviation) to understand trends in hotel data. 4. Draw meaningful insights from data on guest demographics, occupancy rates, and customer satisfaction. 5. understand and apply simple and compound interest concepts (discrete and continuous) to financial transactions relevant to hospitality (e.g., loans, investments). 6. model financial instruments like mortgages and annuities to make informed financial decisions.

Category: Language

Course Code	Course Title	Coefficient	E.C.T.S.	No Of Hours	Skills to be Acquired
LAN001	Fundamental English Language	5	9	72	<ol style="list-style-type: none"> 1. Be able to discuss tourism activities, hotel facilities, and services. 2. Know how to compose academic essays, reports and professional written communications. 3. Be able to use professional vocabulary and English grammar structures relevant to hospitality and tourism. 4. Be able to communicate in different scenarios in a hotel. 5. Be able to elicit specific details from audio and printed texts.
LAN002	Fundamental French Language	5	9.5	76	<ol style="list-style-type: none"> 1- Engage in small dialogues of daily life situations. 2 - Understand the main ideas of simple audio recording. 3 - Read and comprehend the main ideas of simple texts. 4 - Write and small correspondence.

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Category: National Requirement

Course Code	Course Title	Coefficient	E.C.T.S.	No Of Hours	Skills to be Acquired
NAR101	Human Rights	1	3	24	<ol style="list-style-type: none"> 1. Value the rights, needs and demands of the clients, inherent in their culture, entitled to them in accordance to, the universal and locally recognized human rights. 2. Differentiate peculiar rights of client, groups and individuals such as religious rights, child rights, women rights, nursing mother's rights, elders' rights, special need rights...et. 3. Resolve conflicts among client groups or individuals due to conflicting beliefs in rights to which they are entitled to common ground of recognized human rights. 4. Demonstrate ability to restrain the irresponsible behavior of some clients which abuses the rights of other clients and service providers. or incur damage to the enterprise and its reputation.
NAR102	History Of Bahrain	1	3	24	<ol style="list-style-type: none"> 1. Ability to trace the evolution of Bahrain's economy from a pre-oil era to its current state. 2. ability to identify and access key sources of historical information. 3. relevant to the economic development of Bahrain.
NAR103	Arabic Language I	1	3	24	<ol style="list-style-type: none"> 1. Use Arabic terminology specific to the hospitality industry. 2. Write various types of correspondence in Arabic. 3. Present on topics assigned by the teachers. <ol style="list-style-type: none"> 1. Enable students to recognize Arabic letters and their pronunciation. 2. Develop students' ability to combine letter sounds to read. 3. Enable students to understand and use basic everyday vocabulary and phrases required in the workplace.

Category: Professional

Course Code	Course Title	Coefficient	E.C.T.S.	No Of Hours	Skills to be Acquired
PRA001	Intro To Restaurant Practices	-	-	5	-
PRA002	Intro To Kitchen Practices	-	-	5	-

Category: Internship

Course Code	Course Title	Coefficient	E.C.T.S.	No Of Hours	Skills to be Acquired
INT001	Domestic Professional Internship	3	5	18 weeks	-
INT002	Internship Report	2	5	-	-